



AUSTRALIAN ICE RACING



**AUSTRALIAN ICE RACING
INCORPORATED**

**NATIONAL RECORD CLAIM
POLICY AND PROCEDURES**

**Version 2
Adopted on 31 May 2015**

The following procedures apply to all National Record claims for both Speed Skating and Short Track Speed Skating.

National record can only be achieved in ISU and AIR sanctioned racing events. AIR sanctioned events for Short Track Speed Skating include Duke Trophy, Australian Open Championships and State Championships. Application must be submitted to AIR General Secretary 30 days before the event date for other Short Track Speed Skating racing events to be sanctioned by AIR. A list of all state and club racing events should be submitted to AIR by all State Members at the mid year AIR General Meeting, usually held in March/April every year.

Refer to Appendix 1 for criteria and requirements for AIR sanctioned events.

These procedures apply to all record claims for the following categories:

- Australian Record (achieved by registered Australian skaters skating in Australia)
- Australian Open Record (achieved by registered Australian and non Australian skaters skating in Australia)
- Australian Overseas Record (achieved by registered Australian skaters in competitions outside of Australia)

For overseas record claim, only Lynx Machine timing will be accepted and record claim must be accompanied by an official protocol.

LYNX MACHINE TIMING

The following procedures will apply for AIR and ISU sanctioned events where Lynx machine is used for official timing and the protocol is readily available to public on the following websites:

- ISU website; or
 - Short Track online website; or
 - Speed Skating results.com website; or
 - AIR website; or
 - State Association website
1. Record claim must be made within 3 months of the record being achieved
 2. Skaters wishing to claim the record is to notify general secretary (generalsecretary@australianiceracing.org) and the AIR Board member who's responsible for maintaining records, and cc their Club President and State Association with the following details:
 - a. Name of the skater
 - b. Name of the competition
 - c. Race number
 - d. Time achieved
 - e. Division for record claim
 - f. Date of time achieved

3. The claim details will be verified by AIR to protocols and competition official websites
4. For AIR sanctioned events other than the Australian Open Championships, Duke Trophy and State Championships, the Lynx photo with the recorded Lynx time must be submitted to AIR
5. Designated AIR Director will update the National Record with * indicating that record is to be ratified by the AIR Board
6. State association will update the State Records accordingly
7. AIR to load updated National Records onto AIR website
8. AIR Board to ratify record claim at Board meeting
9. National record to become official
10. Record holders will be announced at the Australian Open Championships presentation dinner

MANUAL TIMING

For AIR and ISU sanctioned events where manual times are used for official timing, the following procedures will apply:

1. Record claim must be made within 3 months of the record being achieved
2. The record claim must be made using the AIR Record Claim form following the instructions on the form (See Form A for Short Track Speed Skating and Form B for Speed Skating)
3. The completed claim form and an official protocol (refer to protocols on AIR website for examples) should be sent to the AIR General Secretary
4. For AIR sanctioned events other than the Australian Open Championships, Duke Trophy and State Championships, a video footage of the record claim must be submitted to AIR General Secretary. **The camera must be positioned at either the start or finish line in such a position as to clearly see both the start and finish lines from a side-on view.** AIR reserves the right to review any possible conflict of interests between the officials and athlete(s) claiming the record(s) due to immediate family relationship
5. The record claim form must be correctly completed and all documental evidence supplied or the claim will not be processed
6. Designated AIR Director will update the National Record with * indicating that record is to be ratified by the AIR Board
7. State association will update the State Records accordingly
8. AIR to load updated National Records onto AIR website
9. AIR Board to ratify record claim at Board meeting
10. National record to become official
11. Record holders will be announced at the Australian Open Championships presentation dinner

Appendix 1

AIR sanctioned events criteria and requirements

The State member must apply to AIR, no later than 30 days before the event, for the consideration of event sanctioning and recognition of any national record claim with the following information:

1. Name of the event
2. Date and time of the event
3. Venue of the event
4. Method of timing (Lynx or manual time keeping)
5. If manual time keeping method is used, all time keepers must be over the age of 18 years
6. Draft race program (details of divisions, distances and individual races, etc)
7. Anticipated number of participants
8. Qualified officials (refer to Appendix 2) who will be involved
9. Current surveyors certificate of the rink (i.e. the event date must be within 2 years of the date of the certificate)

Appendix 2

APPROVED OFFICIALS

<u>AIR Inc. Board</u>	Frank Anderson (WA)
<u>Elected Directors</u>	Margaret Blunden (NSW)
	Scott Weekes (NSW)
<u>AIR Inc. Board</u>	Megan Lavender (NSW)
<u>Appointed Directors</u>	Mark Edwards (NSW)
	Eva Fabian (VIC)
<u>State Member</u>	Sean O'Brien (NSW)
<u>Presidents</u>	Ken Stewart (VIC)
	Seb Plant (QLD)
	Paul Hamer (WA)

NEW SOUTH WALES

<u>Referees</u>	Jim Hewish
	Brett Throssell
	Andrew Morgan
	Kyle Francis
	Dale Blunden
<u>Starters</u>	Kyle Francis
	Frank Fogarty
	Margaret Blunden
<u>Competitors Steward</u>	Brett Throssell
	Janet Taylor
	Margaret Blunden
<u>Lynx Operator</u>	Margaret Blunden
	Steven Reynolds
	Grant Pickup

QUEENSLAND

<u>Referees</u>	Ian Caldecutt
	Sean Bennett
	Colin Ryan
	Herbie Labiche
<u>Starters</u>	Ian Caldecutt
	Colin Ryan
<u>Competitors Steward</u>	Colin Ryan
	Claire Bowles
<u>Lynx Operator</u>	Colin Ryan

VICTORIA

<u>Referees</u>	Clare Taylor
	Pam Cavanagh
	Gordon Church
<u>Starters</u>	Kate Moore
<u>Competitors Steward</u>	Jonathon Stone
<u>Lynx Operator</u>	Mark Justice

WESTERN AUSTRALIA

<u>Referees</u>	Sandra Anderson
-----------------	-----------------

Form 1 – Short Track Record Claim

AUSTRALIAN ICE RACING INCORPORATED

RECORD CLAIM

When completed, forward this form and the attachments to your State Records Officer for forwarding to the National Records Officer to arrive within 3 months of the date the record to be claimed was achieved.

Complete all the relevant sections on this form and attach a copy of the relevant page of the race protocol.

If the record claimed was skated overseas, attach a full copy of the competition's official protocol.

Record Claimed is: Men State ¹ State Open ² State External ³ See below for record description
 ✓ as appropriate Ladies Aust ⁴ Aust Open ⁵ Australian Overseas ⁶
 Individual record Nipper- under 9 Midget 9-11 Sub Junior 12-14 Junior 15 - 16
 Relay # Intermediate 17-18 Senior 19-29 Masters Age range _____

Distance: _____ Date of race: _____
 Official time recorded: _____ Lynx time Manual time A minimum of 3 manual times is required
 Competition Name: _____ Race Number: _____ As per attached protocol
 Ice Rink: _____

City: _____ Country: _____
 Club Name: _____
 Competitor's Name: _____ Date of Birth: _____
 Address: _____
 Telephone: _____ Mobile: _____
 Email: _____
 Competitor's signature: _____ # If this is a relay record claim, on back of form please write personal details of each team member.

Officials	Name	Signature
I verify that this competition was run in accordance with ISU rules.		To be signed by at least <u>one</u> of the officials listed.
Chief Referee:	_____	_____
Chief Timekeeper:	_____	_____
Lynx Operator:	_____	_____
Competitor's Steward:	_____	_____
Team Manager: <small>(for overseas events)</small>	_____	_____

FOR MANUAL TIMES
Note: Official manual time calculation: If 2 of the 3 times are the same, that time is the base manual time. If the 3 times are different, then add them together and calculate the average base time. Add 0.2 seconds to the base time to arrive at the official time to be recorded.

Timekeepers	Name	Signature	Time recorded
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

1 State records are for registered skaters breaking a record while skating within their own state
 2 State Open records are for registered skaters breaking a state record while skating in a state that is not their own.
 3 State External records are those broken by a registered skater skating outside their home state.
 4 Australian records are for a registered Australian skater skating in Australia.
 5 Australian Open records are for registered Australian & non-Australian skaters skating in Australia.
 6 Australian overseas are for a registered Australian skater skating in competitions outside of Australia.

Form 2 – Speed Skating Record Claim

AUSTRALIAN ICE RACING INCORPORATED LONG TRACK RECORD CLAIM FORM

When completed, forward this form and any attachments to the AIR Long Track Records Officer.

Record Claimed is: Australian 1

✓ as appropriate

See below for description

Record claimed: Individual record Nipper- under 9 Midget 9-11 Sub Junior 12-14 Junior 15-16
 ✓ as appropriate Intermediate 17-18 Senior 19-29 Masters age range _____ years

Distance: - Select Distance - Date: _____

Official time recorded: _____ - **Select one** - _____ A minimum of 3 manual times is required

Competition Name: _____ Pair Number: _____ As per attached protocol *

Ice Oval: _____

City: _____ Country: _____

Club Name: _____

Competitor's Name: _____ Date of Birth: _____

Address: _____

Telephone: _____ Mobile: _____

Email: _____

Competitor's signature: _____

Officials	Name	Signature
------------------	-------------	------------------

I verify that this competition was run in accordance with ISU rules: _____ To be signed by at least one of the officials listed.

Chief Referee: _____

Chief Timekeeper: _____

Lynx Operator: _____

Competitor's Steward: _____

Team Manager: _____
(for overseas events only)

FOR MANUAL TIMES

Note: Official manual time calculation: If 2 of the 3 times are the same, that time is accepted. If the 3 times are different, then add them together and calculate the average. Add 0.2 seconds to the manual or average time to arrive at the Official time.

Timekeepers	Name	Signature	Time recorded
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

* **Complete all the entries required on this form and attach a copy of the race protocol or the website address for the official results. WEB ADDRESS:**

1. Australian records are for a registered Australian skater skating in a competition within or outside of Australia in designated 'Long Track' events.

A 'long track' event is one that is skated on an ISU approved 400m oval, skated within a pairing or individually with no assistance from another skater.

If this record was broken during a 'pack style' event, it must be stated under the competition name that the event was 'pack style'. *E.g. North American Championships – Pack Style*

Member International Skating Union
Affiliated with Australian Olympic Committee
Principal sponsor Australian Sports Commission

Amendment Certificate

Version	Date Issued	Amendment Details	Amended By
1	28 Apr, 2013	First release	AIR Board
1.1	6 Sept 2013	Updating new AIR logo	Margaret Blunden
2	31 st May 2015	Clarification of AIR sanctioned events	AIR Board